

## **PROCEDURE FOR ENFORCING THE INTERNET POLICY: THE DISPLAY OF PORNOGRAPHIC MATERIAL**

As mandated in the Policy for Internet Access and Use, the West Caldwell Public Library does not permit the display of child pornography which is a criminal offense, or other pornographic material in the Library. Viewing child pornography is inappropriate use of library Internet stations. Should a patron violate this policy, the Library Reference staff is instructed to intervene.

Staff intervention is indicated if:

- A patron complains that child pornography or pornography is possibly being displayed on a public terminal.
- A staff member views child pornography or pornography being displayed on a public terminal.

Procedure for intervention is as follows:

- Reference staff should be made aware of the complaint immediately.
- the patron in violation should be approached by a member(s) of the Reference staff. The patron will be told to exit the screen and Rule #2 of the West Caldwell Public Library Policy for Internet Access and Use should be read to the patron.
- The patron should be told that he is in violation of the Library's Internet Use Policy.
- The patron's Internet use will be suspended indefinitely.
- If the patron refuses to oblige or displays an antimagnetic or threatening attitude, a supervisor and/or the Director of the Library should be notified. The local Police Department may be summoned, if necessary.
- If the patron feels that he/she is being wrongfully accused, inform him/her that a hearing may be scheduled with the Library Director. If this hearing does not resolve the complaint, the patron may appeal the process before the Board of Trustees.

Any member of the Library staff who feels uncomfortable enforcing this policy is not required to do so. However, all members of the Library staff are required to immediately summon supervising personnel or the Director to enforce the policy if there is not a librarian available at the Reference Desk.

Approved by the WCPL Board of Trustees March 15, 2006

