

Go Pro Camera Policy

The Library offers 2 GoPro cameras with their accessories for loan. Each Go Pro Kit is housed in a small plastic box.

The GoPro can be reserved up to a month in advance online at:

<http://wcplnj.org/using-the-library/museum-passes/>

This is a loan program ONLY. The library staff is not available for instruction.

Detailed information is available online including at the library's website, wcplnj.org

This kit includes:

- **GoPro Camera**
- **Chest strap**
- **Head strap**
- **Hand strap**
- **Handhold stick**
- **Suction mount**
- **Floating handle grip and wrist strap (camera is waterproof up to 141' deep)**
- **USB connector**
- **Quick start instructions**

Go Pro Cameras are available to any West Caldwell Public Library card holder, age 18 and older, with an account in good standing.

Patrons must provide their own memory card for the camera.

The working condition of equipment is assessed by library staff before checkout and upon its return. Upon checkout, the borrower assumes full responsibility for the equipment and all its components

Library staff strongly recommends that borrowers inspect the equipment they are checking out before leaving the Reference Desk. This action is an added measure meant to protect you, the borrower; once you have checked out the equipment and left the Circulation Desk, you become monetarily responsible for any and all damage to and/or loss or theft of the loaned equipment.

- The GoPro is loaned for 7 days, no renewals.
- A \$25 cash deposit is required for check out.
- The late fee is \$5.00 per day.
- If the GoPro is not returned after 5 days it will be considered lost and the user will then be charged the full cost of replacing the item (\$200).

The GoPro must returned to the Reference Desk of the West Caldwell Public Library during normal business hours. The camera kit may not be returned in the book drop. Patrons who do not return the camera kit to the reference desk will forfeit their deposit.

**West Caldwell Public Library
BORROWER'S AGREEMENT FOR GoPro Camera Kit**

I agree to accept full responsibility for the technology and any accompanying materials while they are checked out to me. **A \$25 cash deposit is required for check out.**

- I will pay an overdue fine of \$5.00 per day if I do not return the item to Reference Desk at the West Caldwell Public Library by the due date.
- I accept full financial liability for the technology while it is in my possession.
- I agree to pay all costs associated with damage to, loss of, or theft of the GoPro while it is checked out to me (replacement cost \$200).

Name of Patron: _____

Address: _____

Phone: _____ Date of Loan: _____

Barcode Number: _____

**I agree to the above terms for the loan of the Go Pro Kit.
I have read and agree with all of the responsibility and liability statements.**

Signature of Patron: _____ Date: _____

Signature of Employee: _____ Date: _____

Upon return of deposit, patron must sign & date: _____

Initials of Employee returning the deposit: _____

**THE CAMERA MAY NOT BE RETURNED IN THE BOOK DROP.
PATRON MUST GIVE CAMERA TO REFERENCE LIBRARIAN
IN ORDER TO HAVE DEPOSIT REFUNDED.**

Approved 09.14.16
WCPL Board of Trustees