

3D Printer Public Use Policy

The West Caldwell Public Library offers 3D printing to the public to create three-dimensional objects in plastic using a design that is uploaded from a digital computer file. Patrons with a valid West Caldwell Public Library card can submit a design for approval via USB Drive to the 3D Printing Coordinator for a \$5.00 fee. Those without a West Caldwell Public Library card can submit a design for a \$10.00 fee.

Fitness for a 3D Print is determined by the following restrictions:

- The Library's 3D printer may be used only for lawful purposes. The public will not be permitted to use the Library's 3D printer to create material that is:
 - Prohibited by local, state or federal law.
 - Unsafe, harmful, dangerous or poses an immediate threat to the well-being of others.
 - Obscene or otherwise inappropriate for the Library environment.
 - In violation of another's intellectual property rights. For example, the printer will not be used to reproduce material that is subject to copyright, patent or trademark protection.
- Print time is restricted to a maximum of 8 hours per project.
- The West Caldwell Public Library disclaims knowledge for any final use of a 3D Product that has printed to the best of the machine's ability.

The Library reserves the right to reject any 3D print request. Items printed from the Library's 3D printer that are not picked up within 7 days will become property of the Library. Items must be picked up by the individual who printed them. Only designated Library staff and volunteers will have hands-on access to the 3D printer.

Printing Fees:

\$5.00 to print for WCPL card holder / \$10.00 non-card holder
\$.50 per ounce

approved 11.09.16

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West Caldwell Library Board

