



Library Board of Trustees
Reorganization and Regular Meeting Agenda

January 17, 2024
6:30pm

Agenda

- I. Call to order
- II. Open Public Meetings Act
- III. Welcome and fire exits
- IV. Reorganization
 - A. Election of Officers 2024
 - B. Presentation of Slate
 - C. Nominations from the Floor
 - D. Committee Chair Appointments
- E. Resolution: (by consent)
 1. Resolution: Authorizing the Award of a Non-Fair and Open Contract for Library Automation and Certification of Agreement with BCCLS
 2. Resolution: Authorizing the Award of a Non-Fair and Open Contract for Purchase of Library Materials
 1. Baker & Taylor
 2. Midwest Tapes
 3. Resolution: Approving fee schedule for 2024
 4. Resolution: Hire Michael Cerone as Library attorney for 2024
 5. Resolution: Authorizing the payment of bills by the Township of West Caldwell
 6. Resolution: Reaffirm the Library Director as the official purchasing agent of the West Caldwell Public Library:
 7. Resolution: Authorizing the Director to make payment of bills in the event there is no Board Meeting for reasons such as recess or lack of a quorum:
 8. Resolution: Retain the services of Samuel Klein and Company as the Library Auditors

9.Resolution: Retain the services of Valley Bank for the Library accounts of checking, payroll, and savings

10.Resolution: Appointing Samantha McCoy, Library Director, as Petty Cash Fund custodian in the West Caldwell Public Library in accordance with N.J.S.A. 40:5-21

- V. Additions to the agenda
- VI. Approval of the minutes - December 2023
- VII. Correspondence
- VIII. Consent Agenda

Matters listed within the Consent Agenda have been referred to members of the Library Board for reading and study, are considered to be routine and will be enacted by one motion of the Library Board with no separate discussion. If separate discussion is desired, the resolution may be removed and be subject to a separate vote.

- 1. Bills ordered paid
 - a) January 2024
 - b) PSEG and Payroll
- 2. Update meeting room policy

- IX. Recognition of accounts and statistics
- X. Friends' report
- XI. Director and department reports
- XII. Committee reports
- XIII. Old business
- XIV. New business
 - 1. Director Evaluation
 - 2. Trustee Ethics Statement
- XV. Questions from the public
- XVI. Adjournment